

ACADEMIC AUDIT-REPORT-Part-I

Name of the College: Dr L B College of Engineering(A)

Audit Team

1 Prof.B.Rama Rao

2 Dr.K.V.Ramana Rao

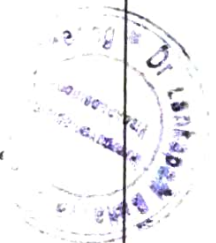
Date of Audit:20-02-26

**College Timings
9.00AM to 4.30PM**

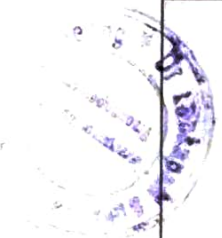
I. Curricular Aspects			Strength	Observations	Remarks/Suggestions
Sno	Year/Sem	Course			
1	2025/1 2025/2	BSH	289	The college is affiliated to the Andhra University and syllabus is prepared by the subject coordinators in consultation with the experts, taking inputs from external and internal faculty. Based on the feedback the syllabus is finalized by the HOD. HOD presents to the BOS and Academic council for Approval.	
2	Add-on/Certificate Courses / UHV		1		
3	Annual Curricular Plan			Teaching, learning and assessment are being implemented as planned and aligned with institutional goals.	



4	Attendance	The attendance records for all courses have been reviewed and found to be maintained according to the university regulations.	
5	Coverage of Syllabus	60% of the Syllabus has been covered before the First Mid examination and the remaining 40% of the syllabus would be covered before the Second mid examination.	
II. Teaching & Learning			
Teaching-learning process		The teaching, learning and evaluation methods are enlisted below.	
1		<ul style="list-style-type: none"> ● Lectures ● Chalk and Talk ● Classroom Participation ● Assignments ● PowerPoint Presentation based teaching Other Practices: <ul style="list-style-type: none"> ● Course materials are being given to students for "self-study" in advance and they are further elaborated in classroom teaching. ● Remedial classes have been conducted after the mid exams. ● Participatory learning methods employed. ● Flipped class room method. ● Shared teaching methods. ● Experiential learning ● Bridge course & Remedial classes ● On Job Training provided 	
2	Conduct of Classes	Classes have been conducted as per the Time table prepared in the beginning of the Semester.	
3	Use of supplementary teaching tools and application of ICT	Understanding the importance of the use of Information and Communication Technology (ICT) tools, the college has engaged in employing the same. The importance of preparing students for the digital age has been realized and has adopted ICT tools to enhance the teaching-learning process for	



		the benefit of the students.	
4	Student Centric Activities	<p>The learned teachers of the college have the potentiality to share their ideas and knowledge among the concerned students. The teachers have been always trying their best to get involved with the students to increase their skill and intuition. At the same time maximum teachers have been engaged in research programmes (pursuing Ph.D.) and publications.</p> <ol style="list-style-type: none"> 1. Celebration of important days of National Importance (Independence Day, Republic Day, etc.) 2. Cultural Programmes during days of Cultural Significance (International Mother Language Day etc.) 3. Sports and Athletics. 4. Volunteering and Community Services organized by the NSS Unit. 5. Entrepreneurship and Innovation Initiatives 6. Quiz competition. 7. Teachers' Day celebration 8. Fresher's Welcome 9. Farewell Party 10. Students' Orientation Programme. 	
5	Student seminars	<p>Seminars and workshops are educational gatherings where students have the opportunity to learn from experts and engage in practical activities. The College conducts seminars on various topics, providing insights and knowledge on specific subjects. On the other hand, workshops have also been conducted as part of interactive sessions where students actively participate in hands-on exercises to develop skills and apply theoretical knowledge. The College conducts seminars and workshops on a regular basis.</p>	



6	Remedial Coaching	<ul style="list-style-type: none"> • Identification of Slow Learners: All the teachers of different departments are concerned about the progression of the students. In pursuing this the teachers keep monitoring in class room teaching and identify the slow learners by the way of interactions and evaluation process from time to time. • Remedial Measures: After identification of the slow learners the departments arrange extra classes and tutorials for them. To facilitate their progress the teachers also provide necessary study materials to them 	
7	Backlog classes	Backlog classes are being conducted to help students to clear subjects they failed in previous attempts	
7	Student Assignment	Open book assignment is conducted in each unit for every subject.	
8	Student Feedback(Analysis done or not) and ATR	The institution believes in 'Good Governance'. The collection of regular feedback and action taken on feedbacks is an important characteristic of this practice. The analysis of subject wise exam result is an important element added in the feedback of the teachers by the institution. The analysis of the feedbacks is done by the IQAC and report is submitted to the Principal and Governing body for suitable actions.	
III. Evaluation & Results			
1	Conduct of Internal Examinations	1. The HOD notifies the schedule of Mid Term Examinations and circulate among the faculty concerned, arranges for reading out in the classrooms and displays in the departmental notice boards.	



	<p>2. The Course coordinator prepares mid examination question paper in his/her respective course as per the guidelines given in the Academic Regulations and send it to the Exam coordinator in the Department.</p> <p>3. The Examination coordinator collects the prepared Mid question papers for all courses from the course coordinators two days before the commencement of mid exams and maintains the record.</p> <p>4. The examinations coordinator makes arrangements for the conduct of mid exams as per the schedule notified under the supervision of HOD by following the procedures in practice.</p> <p>5. The invigilators collect the answer scripts hall-wise, 15 minutes before the scheduled time of mid exam along with the sealed covers of question papers and move to the examination halls and conduct the exam as per the timings and procedures in practice. The invigilators should open the question papers inside the examination hall just 5 minutes before the examination begins.</p> <p>6. After completion of examinations, the invigilator will collect the answer scripts from the students and tallied with the nominal rolls supplied. And submit the answer scripts to the examination coordinator.</p> <p>7. The valued answer scripts shown to students for verification and discrepancies in the award of marks in the mid exams in a course(s) must be sorted out in the presence of the student.</p> <p>8. Course teachers should collect the answer scripts from the examination coordinator soon after the completion of their examination or on the next day, evaluate the papers and post the marks in Google</p>	
--	--	--



		<p>Excel Sheet within Five days from the last scheduled date of the examination.</p> <p>9. The Examinations coordinator prepares the statement of internal marks based on the Google Excel Sheet data of marks awarded as internal marks in each course-wise and final marks awarded as internal marks in each course and passes on to the HoDs concerned for verification of internal marks in coordination with the departmental examination coordinators.</p> <p>10. Finally the marks are uploaded in the college examination portal.</p>	
2	Maintenance of Mid Marks Register /File	Mid Marks Register /File are maintained in the department.	
3	Result of University Examinations (Last Exam)		