

# 5.1.4 (3)

# STUDENT GRIEVANCE REDRESSAL MECHANISM



**Dr. LANKAPALLI BULLAYYA COLLEGE OF ENGINEERING**

**The Society For Collegiate Education**

**Affiliated to Andhra University, Approved by AICTE**

# 52-14-75, Resapuvanipalem, Visakhapatnam - 530 013.

Ph : Off : 0891-2703293, 2703296

Email : [principal@lbce.edu.in](mailto:principal@lbce.edu.in) Website : [www.lbce.edu.in](http://www.lbce.edu.in)



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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

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S. M. S. R.





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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2022-23

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	19.09.2022 (MONDAY)	24.09.2022 (SATURDAY)	10-12
2	19.12.2022 (MONDAY)	24.12.2022 (SATURDAY)	13-15
3	20.02.2023 (MONDAY)	25.02.2023 (SATURDAY)	16-18
4	22.05.2023 (MONDAY)	27.05.2023 (SATURDAY)	19-21

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2021-22

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	17.08.2021(TUESDAY)	21.08.2021 (SATURDAY)	25-27
2	22.11.2021(TUESDAY)	27.11.2021(SATURDAY)	28-30
3	24.01.2022 (MONDAY)	29.01.2022 (SATURDAY)	31-33
4	18.04.2022 (MONDAY)	23.04.2022 (SATURDAY)	34-36

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2020-21

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	22.09.2020 (TUESDAY)	25.09.2020 (SATURDAY)	40-42
2	16.11.2020 (MONDAY)	21.11.2020 (SATURDAY)	43-45
3	04.02.2021(MONDAY)	09.02.2021 (SATURDAY)	46-48
4	17.04.2021(FRIDAY)	21.04.2021 (FRIDAY)	49-51

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2019-20

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	19.08.2019 (TUESDAY)	24.08.2019 (SATURDAY)	55-57
2	04.11.2019 (WEDNESDAY)	09.11.2019 (SATURDAY)	58-60
3	20.01.2020 (MONDAY)	25.01.2020 (SATURDAY)	61-63
4	23.03.2020 (MONDAY)	27.03.2020 (SATURDAY)	64-66

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2018-19

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	20.08.2018 (MONDAY)	24.08.2018 (FRIDAY)	69-71
2	22.10.2018 (MONDAY)	26.10.2018 (FRIDAY)	72-74
3	18.03.2019 (MONDAY)	22.03.2019 (FRIDAY)	75-77
4	27.5.2019 (MONDAY)	31.5.2019 (FRIDAY)	78-80



*S. m. b. m.*  
CONVENER, SGRC

# **STUDENT GRIEVANCE REDRESSAL POLICY**



**Dr. LANKAPALLI BULLAYYA COLLEGE OF ENGINEERING**

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## STUDENTS GRIEVANCE REDRESSAL POLICY

### Vision:

To identify and redress all grievances of Students of the College which is essential for effective Teaching-Learning and Campus harmony.

### Structure

Grievance Redressal Committees are constituted as follows:

1. At College level.
2. At Department level

### Grievance Redressal Mechanism

1. A complaint from an aggrieved student shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC).
2. Minor issues shall be redressed by the Department Grievance Committee and take timely action as necessary.
3. In case of Major issues, the same shall be brought to the notice of the HoI and College Level Student Grievance Redressal Committee for necessary Grievance Redressal.
4. The necessary corrective action shall be initiated as per the recommendations of the Grievance Redressal Committee.

### Constitution of the College Level SGRC

As per AICTE norms the college has constituted Student Grievance Redressal Committee (SGRC) as follows:

- a. Principal of the College- Chairperson;



b. Three senior members of the Teaching Faculty to be nominated by the Principal as Members and out of three one member shall be female and other from SC/ST/OBC category;

c. A representative from students of the College to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities-Special Invitee.

Tenure of the Committee:

1. The term of the members and the special invitee shall be of two years.
2. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.

### **Department Level Grievance Committee:**

1. The HOD and one or two teachers shall be its members.
2. HOD shall be the Convener and shall be alert and sensitive to genuine grievances of Students of the department.


### **Essentials:**

1. To inform the stakeholders about the grievance redressal mechanism available on the campus.
2. To arrange grievance drop boxes and fix schedules for periodic collection of grievances from drop boxes and to redress them.
3. To fix periodic schedules for regular meetings of grievance committees.

### **Records**

1. All grievances in writing shall be accepted and registered confidentially.
2. Minutes of the grievance committee meetings, resolutions made and action taken shall be recorded and submitted to next level authority for information and necessary action.



  
Principal  
Dr. Lankapati Bullayya College of Engineering  
D.No.52-14-75, Resapuvanipalem  
Visakhapatnam-530013, Andhra Pradesh



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DLBC/Admin/Committee/June,2022-23

**OFFICE ORDER**

**Student Grievance Redressal Committee (SGRC)**

**2022-2023**

The Student Grievance Redressal Committee (SGRC) for the Academic Year 2022-2023 has been constituted with the following members.

S No	Name of the Member	Designation	Role/Position
1	Dr.D.Deepak Chowdary	Principal	Convenor
2	Dr.Solomon JV Gotham	Associate Professor	Faculty Member
3	Dr.G.T.Naidu	Professor	Faculty Member
4	Dr.G.Anand	Assistant Professor	Faculty Member
5	S.Kusuma Kumari	EEE	IV B.Tech Student (318136414011)
6	SivaniPatnaik	ECE	IV B.Tech Student (319136412044)
7	G.Lavanya	CSE	IV B.Tech Student (319136410046)
8	V.Srujuna	CE	IV B.Tech Student (319136410121)

  
PRINCIPAL




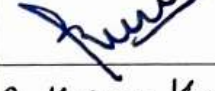
Principal

**Dr. Lankapalli Bullayya College of Engineering**  
**D.No.52-14-75, Resapuvanipalem**  
**Visakhapatnam-530013. Andhra Pradesh**


To  
The Secretary and Correspondent,  
Administrative Officer, Office Superintendent.  
All The HOD's and Staff Members,  
SDC Co-ordinator, TPO, IQAC Co-ordinator,  
NSS Program Officer, Physical Director.



**Members Enclosed:**

S No	Name of the Member	Designation	Role/Position	Signature
1	Dr.D.Deepak Chowdary	Principal	Convenor	
2	Dr.SolomonJv Gotham	AssociateProfessor	Faculty Member	
3	Dr.G.T.Naidu	Professor	Faculty Member	
4	Dr.G.Anand	Assistant Professor	Faculty Member	
5	S.KusumaKumari	EEE	IV B.Tech Student	S. Kusuma Kumari
6	SivaniPatnaik	ECE	IV B.Tech Student	Sivani Patnaik
7	G.Lavanya	CSE	IV B.Tech Student	G. Lavanya
8	V.Srujana	CIVIL	IV B.Tech Student	V. srujana



  
CONVENOR, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2022-23

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
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4	22.05.2023 (MONDAY)	27.05.2023 (SATURDAY)	19-21



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

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Dt: 19.09.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on 24.09.2022 (SATURDAY) at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To discuss measures to disseminate information regarding Student Grievance Redressal Mechanisms available in the College.
2. To facilitate timely redressal of Student Grievances through SGRC by conducting periodic meetings.
3. To instruct Committee Members regarding their roles and responsibilities in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on 24.09.2022 (SATURDAY)

Dt: 19.09.2022



S. M. B. S.

CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

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Dt: 24.09.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **24.09.2022 (SATURDAY)** at 10:00AM.


The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convenor stressed the need for maintaining an efficient Student Grievance Redressal mechanism.
2. The Convenor enquired about any unresolved Student Grievances from the Committee members. The Committee Members replied in the negative.

The Committee members under the guidance of the Convenor discussed the above issues and resolved the following:

1. To create awareness among Students and stakeholders regarding existence of Student Grievance Redressal mechanism and install Student Grievance Drop Boxes at prominent locations in the College.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To review the received Grievances and in case of Minor Grievances report to Head of Department and resolve immediately while in the case of Major Grievances report to Convenor and take necessary corrective action.

Dt: 24.09.2022

  
CONVENER, SGRC







# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 24.09.2022 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Dr.D.Deepak Chowdary	Principal	Convenor	
2	Dr.SolomonJv Gotham	AssociateProfessor	Faculty Member	
3	Dr.G.T.Naidu	Professor	Faculty Member	
4	Dr.G.Anand	Assistant Professor	Faculty Member	
5	S.KusumaKumari	EEE	IV B.Tech Student	S. Kusuma Kumari
6	SivaniPatnaik	ECE	IV B.Tech Student	Sivani Patnaik
7	G.Lavanya	CSE	IV B.Tech Student	G. Lavanya
8	V.Srujana	CIVIL	IV B.Tech Student	V. Srujana

Dt: 24.09.2022



CONVENOR, SGRC



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Dt: 19.12.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on 24.12.2022 (SATURDAY) at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on 24.12.2022 (SATURDAY)

Dt: 19.12.2022



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

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Dt: 24.12.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **24.12.2022 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 24.12.2022



  
CONVENER, SGRC





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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 24.12.2022 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Dr.D.Deepak Chowdary	Principal	Convenor	
2	Dr.Solomon J V Gotham	Associate Professor	Faculty Member	
3	Dr.G.T.Naidu	Professor	Faculty Member	
4	Dr.G.Anand	Assistant Professor	Faculty Member	
5	S.KusumaKumari	EEE	IV B.Tech Student	S. Kusuma Kumari
6	SivaniPatnaik	ECE	IV B.Tech Student	Sivani Patnaik
7	G.Lavanya	CSE	IV B.Tech Student	G. Lavanya
8	V.Srujana	CIVIL	IV B.Tech Student	v. srujana

Dt: 24.12.2022



CONVENOR, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

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Dt: 20.02.2023

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on 25.02.2023 (SATURDAY) at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on 25.02.2023 (SATURDAY)

Dt: 20.02.2023



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

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Dt: 25.02.2023

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **25.02.2023 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 25.02.2023



  
CONVENER, SGRC





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New Resapuvani Palem, Visakhapatnam

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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 25.02.2023 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Dr.D.Deepak Chowdary	Principal	Convenor	
2	Dr.SolomonJv Gotham	AssociateProfessor	Faculty Member	
3	Dr.G.T.Naidu	Professor	Faculty Member	
4	Dr.G.Anand	Assistant Professor	Faculty Member	
5	S.KusumaKumari	EEE	IV B.Tech Student	
6	SivaniPatnaik	ECE	IV B.Tech Student	
7	G.Lavanya	CSE	IV B.Tech Student	
8	V.Srujana	CIVIL	IV B.Tech Student	

Dt: 25.02.2023



CONVENER, SGRC



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Dt: 22.05.2023

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on 27.05.2023 (SATURDAY) at Principals Room at 10:00 AM to discuss the following Agenda:

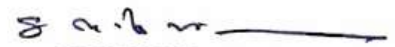
### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on 25.02.2023 (SATURDAY)

Dt: 22.05.2023



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

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Dt: 27.05.2023

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on 27.05.2023 (SATURDAY) at 10:00AM.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 27.05.2023



  
CONVENER, SGRC





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New Resapuvani Palem, Visakhapatnam

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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 27.05.2023 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Dr.D.Deepak Chowdary	Principal	Convenor	
2	Dr.SolomonJv Gotham	AssociateProfessor	Faculty Member	
3	Dr.G.T.Naidu	Professor	Faculty Member	
4	Dr.G.Anand	Assistant Professor	Faculty Member	
5	S.KusumaKumari	EEE	IV B.Tech Student	S.Kusuma Kumari
6	SivaniPatnaik	ECE	IV B.Tech Student	Sivani Patnaik
7	G.Lavanya	CSE	IV B.Tech Student	G. Lavanya
8	V.Srujuna	CIVIL	IV B.Tech Student	V. Srujana

Dt: 27.05.2023



CONVENOR, SGRC



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**Email: principal@lbce.edu.in, Website: https://lbce.edu.in**

DLBC/Admin/Committee/June,2021-22

**OFFICE ORDER**

**Student Grievance Redressal Committee (SGRC)**

**2021-2022**

The Student Grievance Redressal Committee (SGRC) for the Academic Year 2021-2022 has been constituted with the following members.

S No	Name of the Member	Designation	Role/Position
1	Mr.S.M.Rahaman	Vice Principal	Convenor
2	Dr.D.Madhavi	HOD of CSE	Faculty Member
3	Dr.V.Radha Devi	Associate Professor	Faculty Member
4	Dr.B.Rama Rao	Associate Professor	Faculty Member
5	S.Pratyusha	CE	IV B.Tech Student (318136408017)
6	D.Deekshitha Sai	EEE	IV B.Tech Student (318136414003)
7	Y.Ramya Satwika	ECE	IV B.Tech Student (318136412093)
8	V.Divya	CSE	IV B.Tech Student (318136410111)



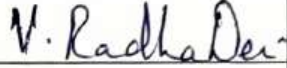
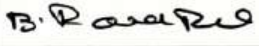


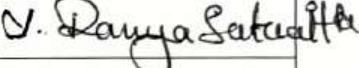
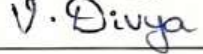
To  
The Secretary and Correspondent,  
Administrative Officer, Office Superintendent.  
All The HOD's and Staff Members,  
SDC Co-ordinator, TPO, IQAC Co-ordinator,  
NSS Program Officer, Physical Director.

  
**PRINCIPAL**  
Principal

**Dr. Lankapalli Bullayya College of Engineering**  
**D.No.52-14-75, Resapuvanipalem**  
**Visakhapatnam-530013. Andhra Pradesh**



**Members Enclosed:**

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	S.Pratyusha	CIVIL	IV B.Tech Student	
6	D.Deekshitha Sai	EEE	IV B.Tech Student	
7	Y.Ramya Satwika	ECE	IV B.Tech Student	
8	V.Divya	CSE	IV B.Tech Student	



  
CONVENOR, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2021-22

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	17.08.2021(TUESDAY)	21.08.2021 (SATURDAY)	25-27
2	22.11.2021(TUESDAY)	27.11.2021(SATURDAY)	28-30
3	24.01.2022 (MONDAY)	29.01.2022 (SATURDAY)	31-33
4	18.04.2022 (MONDAY)	23.04.2022 (SATURDAY)	34-36



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 17.08.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **21.08.2021 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:


### AGENDA OF THE MEETING:

1. To discuss measures to disseminate information regarding Student Grievance Redressal Mechanisms available in the College.
2. To facilitate timely redressal of Student Grievances through SGRC by conducting periodic meetings.
3. To instruct Committee Members regarding their roles and responsibilities in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **21.08.2021 (SATURDAY)**.

Dt: 17.08.2021



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 21.08.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **21.08.2021 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convenor stressed the need for maintaining an efficient Student Grievance Redressal mechanism.
2. The Convenor enquired about any unresolved Student Grievances from the Committee members. The Committee Members replied in the negative.

The Committee members under the guidance of the Convenor discussed the above issues and resolved the following:

1. To create awareness among Students and stakeholders regarding existence of Student Grievance Redressal mechanism and install Student Grievance Drop Boxes at prominent locations in the College.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To review the received Grievances and in case of Minor Grievances report to Head of Department and resolve immediately while in the case of Major Grievances report to Convenor and take necessary corrective action.

Dt: 21.08.2021



  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 21.08.2021 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	S.M.Rahman
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	D
3	Dr.V.Radha Devi	AssociateProfessor	Faculty Member	V. Radha Devi
4	Dr.B.Rama Rao	AssociateProfessor	Faculty Member	B. Rama Rao
5	S.Pratyusha	CIVIL	IV B.Tech Student	Pratyusha
6	D.Deekshitha Sai	EEE	IV B.Tech Student	D. Deekshitha Sai
7	Y.Ramya Satwika	ECE	IV B.Tech Student	Y. Ramya Satwika
8	V.Divya	CSE	IV B.Tech Student	V. Divya

Dt: 21.08.2021



S.M.Rahman  
CONVENOR, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

Dt: 22.11.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **27.11.2021(SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **27.11.2021(SATURDAY)**

Dt: 22.11.2021



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 27.11.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **27.11.2021(SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

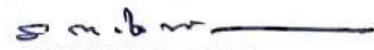
1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 27.11.2021



  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 27.11.2021(SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	S.Pratyusha	CIVIL	IV B.Tech Student	
6	D.Deekshitha Sai	EEE	IV B.Tech Student	
7	Y.Ramya Satwika	ECE	IV B.Tech Student	
8	V.Divya	CSE	IV B.Tech Student	

Dt: 27.11.2021



CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 24.01.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **29.01.2022 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

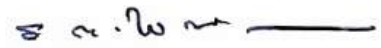
### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee-members are informed to attend the meeting on **29.01.2022 (SATURDAY)**

Dt: 24.01.2022



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 29.01.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **29.01.2022 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 29.01.2022



  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 29.01.2022 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	S.Pratyusha	CIVIL	IV B.Tech Student	
6	D.Deekshitha Sai	EEE	IV B.Tech Student	
7	Y.Ramya Satwika	ECE	IV B.Tech Student	
8	V.Divya	CSE	IV B.Tech Student	

Dt: 29.01.2022

CONVENOR, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 18.04.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **23.04.2022 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **29.01.2022 (SATURDAY)**

Dt: 18.04.2022



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

Dt: 23.04.2022

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **23.04.2022 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 23.04.2022



  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 23.04.2022 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	S.M.Rahman
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	D.Madhavi
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	V.Radha Devi
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	B.Rama Rao
5	S.Pratyusha	CIVIL	IV B.Tech Student	Pratyusha
6	D.Deekshitha Sai	EEE	IV B.Tech Student	D.Deekshitha Sai
7	Y.Ramya Satwika	ECE	IV B.Tech Student	Y.Ramya Satwika
8	V.Divya	CSE	IV B.Tech Student	V.Divya

Dt: 23.04.2022



S.M.Rahman  
CONVENOR, SGRC



**Dr.LANKAPALLI BULLAYYA COLLEGE OF ENGINEERING**  
The Society for Collegiate Education  
Affiliated to Andhra University, Approved by AICTE  
#52-14-75, Resapuvanipalem, Visakhapatnam - 530013.  
Ph: Off: 0891-2703923, 2703926  
Email: principal@lbce.edu.in, Website: https://lbce.edu.in

DLBC/Admin/Committee/June,2020-21

**OFFICE ORDER**

**Student Grievance Redressal Committee (SGRC)  
2020-2021**

The Student Grievance Redressal Committee (SGRC) for the Academic Year 2020-2021 has been constituted with the following members.

S No	Name of the Member	Designation	Role/Position
1	Mr.S.M.Rahman	Vice Principal	Convenor
2	Dr.D.Madhavi	HOD of CSE	Faculty Member
3	Dr.V.Radha Devi	Associate Professor	Faculty Member
4	Dr.B.Rama Rao	Associate Professor	Faculty Member
5	K.Deepika	EEE	IV B.Tech Student (317136414013)
6	G.Kavya	ECE	IV B.Tech Student (317136412030)
7	K.Deekshitha	CSE	IV B.Tech Student (317136408040)
8	S.Leela Dasi	CE	IV B.Tech Student (317136410014)



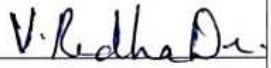
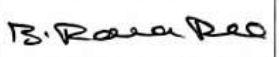

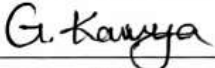
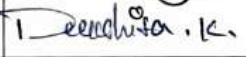

To  
The Secretary and Correspondent,  
Administrative Officer, Office Superintendent.  
All The HOD's and Staff Members,  
SDC Co-ordinator, TPO, IQAC Co-ordinator,  
NSS Program Officer, Physical Director.

  
PRINCIPAL

Principal  
Dr. Lankapalli Bullayya College of Engineering,  
D.No.52-14-75, Resapuvanipalem  
Visakhapatnam-530013. Andhra Pradesh



**Members Enclosed:**

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	
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4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	K.Deepika	EEE	IV B.Tech Student	
6	G.Kavya	ECE	IV B.Tech Student	
7	K.Deekshitha	CSE	IV B.Tech Student	
8	S.LeelaDasi	CIVIL	IV B.Tech Student	



  
**CONVENOR, SGRC**





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2020-21

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	22.09.2020 (TUESDAY)	25.09.2020 (SATURDAY)	40-42
2	16.11.2020 (MONDAY)	21.11.2020 (SATURDAY)	43-45
3	04.02.2021(MONDAY)	09.02.2021 (SATURDAY)	46-48
4	17.04.2021(FRIDAY)	21.04.2021 (FRIDAY)	49-51



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 22.09.2020

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE


A meeting of the Student Grievance Redressal Committee is convened on **25.09.2020 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To discuss measures to disseminate information regarding Student Grievance Redressal Mechanisms available in the College.
2. To facilitate timely redressal of Student Grievances through SGRC by conducting periodic meetings.
3. To instruct Committee Members regarding their roles and responsibilities in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **25.09.2020 (SATURDAY)**.

Dt: 22.09.2020

  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

Dt: 25.09.2020.

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **25.09.2020 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convenor stressed the need for maintaining an efficient Student Grievance Redressal mechanism.
2. The Convenor enquired about any unresolved Student Grievances from the Committee members. The Committee Members replied in the negative.

The Committee members under the guidance of the Convenor discussed the above issues and resolved the following:

1. To create awareness among Students and stakeholders regarding existence of Student Grievance Redressal mechanism and install Student Grievance Drop Boxes at prominent locations in the College.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To review the received Grievances and in case of Minor Grievances report to Head of Department and resolve immediately while in the case of Major Grievances report to Convenor and take necessary corrective action.

Dt: 25.09.2020



CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 25.09.2020 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	S.M.Rahman
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	Dr.D.Madhavi
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	V.Radha Devi
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	B.Rama Rao
5	K.Deepika	EEE	IV B.Tech Student	Deepika
6	G.Kavya	ECE	IV B.Tech Student	G.Kavya
7	K.Deekshitha	CSE	IV B.Tech Student	K.Deekshitha
8	S.LeelaDasi	CIVIL	IV B.Tech Student	S.Leela Dasi

Dt: 25.09.2020



S.M.Rahman  
CONVENOR, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 16.11.2020

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **21.11.2020 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **21.11.2020 (SATURDAY)**

Dt: 16.11.2020



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

Dt: 21.11.2020

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **21.11.2020 (SATURDAY)** at 10:00AM.


The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 21.11.2020

  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 21.11.2020 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	K.Deepika	EEE	IV B.Tech Student	
6	G.Kavya	ECE	IV B.Tech Student	
7	K.Deekshitha	CSE	IV B.Tech Student	
8	S.LeelaDasi	CIVIL	IV B.Tech Student	

Dt: 21.11.2020



CONVENOR, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 04.02.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **09.02.2021 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **09.02.2021 (SATURDAY)**

Dt: 04.02.2021

  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 09.02.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **09.02.2021 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.


1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 09.02.2021



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 09.02.2021 (SATURDAY)

### Attendance Sheet :

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	K.Deepika	EEE	IV B.Tech Student	
6	G.Kavya	ECE	IV B.Tech Student	
7	K.Deekshitha	CSE	IV B.Tech Student	
8	S.LeelaDasi	CIVIL	IV B.Tech Student	

Dt: 09.02.2021



CONVENOR, SGRC



# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education  
Approved by AICTE, Affiliated to Andhra University

Dt: 17.04.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **21.04.2021 (FRIDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:


### AGENDA OF THE MEETING:

4. To enquire about any Student Grievances received from the Students.
5. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
6. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **21.04.2021 (FRIDAY)**

Dt: 17.04.2021



  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

Dt: 21.04.2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **21.04.2021 (FRIDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 21.04.2021

  
CONVENER, SGRC





# Dr. Lankapalli Bullayya College of Engineering

New Resapuvani Palem, Visakhapatnam

Sponsored by Society of Collegiate Education

Approved by AICTE, Affiliated to Andhra University

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 21.04.2021 (FRIDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	K.Deepika	EEE	IV B.Tech Student	
6	G.Kavya	ECE	IV B.Tech Student	
7	K.Deekshitha	CSE	IV B.Tech Student	
8	S.LeelaDasi	CIVIL	IV B.Tech Student	

Dt: 21.04.2021

CONVENER, SGRC





## Dr. Lankapalli Bullayya College of Engineering (for Women)

(Sponsored by The Society for Collegiate Education, Visakhapatnam, A.P.)  
Affiliated to Andhra University & Approved by AICTE

D.No. 52-14-75, Resapuvanipalem, Visakhapatnam-530 013, A.P.

Tel : +91 891 2703293, 2703296 / Fax : +91 891 2714423,

E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

LBCEW/Admin/Committee/June,2019-20

### OFFICE ORDER

**Student Grievance Redressal Committee (SGRC)**

**2019-2020**

The Student Grievance Redressal Committee (SGRC) for the Academic Year 2019-2020 has been constituted with the following members.

S No	Name of the Member	Designation	Role/Position
1	Mr.S.M.Rahaman	Vice Principal	Convenor
2	Dr.D.Madhavi	HOD of CSE	Faculty Member
3	Dr.V.Radha Devi	Associate Professor	Faculty Member
4	Dr.B.Rama Rao	Associate Professor	Faculty Member
5	B.Madhuri	CSE	IV B.Tech Student (316136410007)
6	N.SaiNikitha	ECE	IV B.Tech Student (316136412068)
7	K.Sravani	EEE	IV B.Tech Student (316136414012)
8	G.Anuradha	CE	IV B.Tech Student (316136408005)

**PRINCIPAL**

Principal

**Dr. Lankapalli Bullayya College of  
Engineering (for Women)**  
Survey No. 44, D. No. 52-14-75,  
Resapuvanipalem, Visakhapatnam-580013

To

The Secretary and Correspondent,  
Administrative Officer, Office Superintendent.  
All The HOD's and Staff Members,  
SDC Co-ordinator, TPO, IQAC Co-ordinator,  
NSS Program Officer, Physical Director.





**Members Enclosed:**

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice Principal	Convenor	<del>S. M. R.</del>
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	<del>D. Madhavi</del>
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	V. Radha Devi
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	B. Rama Rao
5	B.Madhuri	CSE	IV B.Tech Student	B. Madhuri
6	N.SaiNikitha	ECE	IV B.Tech Student	N. Sai Nikitha
7	K.Sravani	EEE	IV B.Tech Student	K. Sravani
8	G.Anuradha	CIVIL	IV B.Tech Student	<del>G. Anuradha</del> G. Anuradha



~~S. M. R.~~  
CONVENOR, SGRC





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### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

#### GRIEVANCE-REDRESSAL- MINUTES OF MEETING DETAILS FOR THE AY 2019-20

S.No	Day / Date of Meeting Notice	Day / Date of Conduct of Meeting	Page No
1	19.08.2019 (TUESDAY)	24.08.2019 (SATURDAY)	55-57
2	04.11.2019 (WEDNESDAY)	09.11.2019 (SATURDAY)	58-60
3	20.01.2020 (MONDAY)	25.01.2020 (SATURDAY)	61-63
4	23.03.2020 (MONDAY)	27.03.2020 (SATURDAY)	64-66



  
CONVENER, SGRC



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E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

Dt: 19.08.2019

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **24.08.2019 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

#### AGENDA OF THE MEETING:

1. To discuss measures to disseminate information regarding Student Grievance Redressal Mechanisms available in the College.
2. To facilitate timely redressal of Student Grievances through SGRC by conducting periodic meetings.
3. To instruct Committee Members regarding their roles and responsibilities in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **24.08.2019 (SATURDAY)**.

Dt: 19.08.2019



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering (for Women)

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E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

Dt: 24.08.2019

## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

### MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **24.08.2019 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convenor stressed the need for maintaining an efficient Student Grievance Redressal mechanism.
2. The Convenor enquired about any unresolved Student Grievances from the Committee members. The Committee Members replied in the negative.

The Committee members under the guidance of the Convenor discussed the above issues and resolved the following:

1. To create awareness among Students and stakeholders regarding existence of Student Grievance Redressal mechanism and install Student Grievance Drop Boxes at prominent locations in the College.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To review the received Grievances and in case of Minor Grievances report to Head of Department and resolve immediately while in the case of Major Grievances report to Convenor and take necessary corrective action.

Dt: 24.08.2019



  
CONVENER, SGRC





## Dr. Lankapalli Bullayya College of Engineering (for Women)

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E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 24.08.2018 (FRIDAY)

#### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice Principal	Convenor	S.M.Rahaman
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	D.Madhavi
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	V.Radha Devi
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	B.Rama Rao
5	B.Madhuri	CSE	IV B.Tech Student	B.Madhuri
6	N.SaiNikitha	ECE	IV B.Tech Student	N.SaiNikitha
7	K.Sravani	EEE	IV B.Tech Student	K.Sravani
8	G.Anuradha	CIVIL	IV B.Tech Student	G.Anuradha

Dt: 24.08.2018



S.M.Rahaman  
CONVENOR, SGRC





## Dr. Lankapalli Bullayya College of Engineering (for Women)

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Dt: 04.11.2019

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **09.11.2019 (SATURDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:


#### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **09.11.2019 (SATURDAY)**

Dt: 04.11.2019



  
CONVENER, SGRC



## Dr. Lankapalli Bullayya College of Engineering (for Women)

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Dt: 09.11.2019

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on 09.11.2019 (SATURDAY) at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 09.11.2019



  
CONVENER, SGRC



# Dr. Lankapalli Bullayya College of Engineering (for Women)

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## STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 09.11.2019 (SATURDAY)

### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice Principal	Convenor	S.M.Rahaman
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	D.Madhavi
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	V.Radha Devi
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	B.Rama Rao
5	B.Madhuri	CSE	IV B.Tech Student	B.Madhuri
6	N.SaiNikitha	ECE	IV B.Tech Student	N.SaiNikitha
7	K.Sravani	EEE	IV B.Tech Student	K.Sravani
8	G.Anuradha	CIVIL	IV B.Tech Student	G.Anuradha

Dt: 09.11.2019



S.M.Rahaman  
CONVENOR, SGRC





## Dr. Lankapalli Bullayya College of Engineering (for Women)

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Dt: 20.01.2020

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on 25.01.2020 (SATURDAY) at Principals Room at 10:00 AM to discuss the following Agenda:

#### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **25.01.2020 (SATURDAY)**

Dt: 20.01.2020



  
CONVENER, SGRC





## Dr. Lankapalli Bullayya College of Engineering (for Women)

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E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

Dt: 25.01.2020

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **25.01.2020 (SATURDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.


1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 25.01.2020



  
CONVENER, SGRC



## Dr. Lankapalli Bullayya College of Engineering (for Women)

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### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

MEETING HELD ON 25.01.2020 (SATURDAY)

#### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	B.Madhuri	CSE	IV B.Tech Student	
6	N.SaiNikitha	ECE	IV B.Tech Student	
7	K.Sravani	EEE	IV B.Tech Student	
8	G.Anuradha	CIVIL	IV B.Tech Student	

Dt: 25.01.2020



CONVENER, SGRC



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E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

Dt: 23.03.2020

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on 27.03.2020 (SATURDAY) at Principals Room at 10:00 AM to discuss the following Agenda:

#### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on 27.03.2020 (SATURDAY)

Dt: 27.03.2020



  
CONVENER, SGRC





## Dr. Lankapalli Bullayya College of Engineering (for Women)

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E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

Dt: 27.03.2020

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on 27.03.2020 (SATURDAY) at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 27.03.2020



  
CONVENER, SGRC





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### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 27.03.2020 (SATURDAY)

#### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	B.Madhuri	CSE	IV B.Tech Student	
6	N.SaiNikitha	ECE	IV B.Tech Student	
7	K.Sravani	EEE	IV B.Tech Student	
8	G.Anuradha	CIVIL	IV B.Tech Student	

Dt: 27.03.2020



CONVENER, SGRC



## Dr. Lankapalli Bullayya College of Engineering (for Women)

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D.No. 52-14-75, Resapuvanipalem, Visakhapatnam-530 013, A.P.

Tel : +91 891 2703293, 2703296 / Fax : +91 891 2714423,

E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

LBCEW/Admin/Committee/June,2018-19

### OFFICE ORDER

**Student Grievance Redressal Committee (SGRC)**

**2018-2019**

The Student Grievance Redressal Committee (SGRC) for the Academic Year 2018-2019 has been constituted with the following members.

S No	Name of the Member	Designation	Role/Position
1	Mr.S.M.Rahaman	Vice-Principal	Convenor
2	Dr.D.Madhavi	HOD of CSE	Faculty Member
3	Dr.V.Radha Devi	Associate Professor	Faculty Member
4	Dr.B.Rama Rao	Associate Professor	Faculty Member
5	V.Sailusha	EEE	IV B.Tech Student (315136414018)
6	B.Niktha	ECE	IV B.Tech Student (315136412007)
7	M.Priyanka	CSE	IV B.Tech Student (315136410063)
8	V.Swathi	CE	IV B.Tech Student (315136408026)




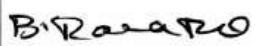

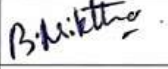

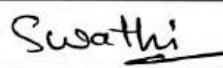
To  
The Secretary and Correspondent,  
Administrative Officer, Office Superintendent.  
All The HOD's and Staff Members,  
SDC Co-ordinator, TPO, IQAC Co-ordinator,  
NSS Program Officer, Physical Director.

**PRINCIPAL**  
Principal


**Dr. Lankapalli Bullayya College of  
Engineering (for Women)**  
Survey No. 44, D. No. 52-14-75,  
Resapuvanipalem, Visakhapatnam-580013



**Members Enclosed:**

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice-Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	V.Sailusha	EEE	IV B.Tech Student	
6	B.Niktha	ECE	IV B.Tech Student	
7	M.Priyanka	CSE	IV B.Tech Student	
8	V.Swathi	CIVIL	IV B.Tech Student	



  
CONVENOR, SGRC



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E-mail : lbcenggprincipal@gmail.com Website : www.bullayyacollege.info

Dt: 20.08.2018

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **24.08.2018 (FRIDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

#### AGENDA OF THE MEETING:

1. To discuss measures to disseminate information regarding Student Grievance Redressal Mechanisms available in the College.
2. To facilitate timely redressal of Student Grievances through SGRC by conducting periodic meetings.
3. To instruct Committee Members regarding their roles and responsibilities in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **24.08.2018 (FRIDAY)**.

Dt: 20.08.2018



  
CONVENER, SGRC





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Dt: 24.08.2018

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on 24.08.2018 (FRIDAY) at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convenor stressed the need for maintaining an efficient Student Grievance Redressal mechanism.
2. The Convenor enquired about any unresolved Student Grievances from the Committee members. The Committee Members replied in the negative.

The Committee members under the guidance of the Convenor discussed the above issues and resolved the following:

1. To create awareness among Students and stakeholders regarding existence of Student Grievance Redressal mechanism and install Student Grievance Drop Boxes at prominent locations in the College.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To review the received Grievances and in case of Minor Grievances report to Head of Department and resolve immediately while in the case of Major Grievances report to Convenor and take necessary corrective action.

Dt: 24.08.2018



*S. S. S.*  
CONVENER, SGRC



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### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 24.08.2018 (FRIDAY)

#### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice-Principal	Convenor	S.M.Rahaman
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	D.Madhavi
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	V.Radha Devi
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	B.Rama Rao
5	V.Sailusha	EEE	IV B.Tech Student	V.Sailusha
6	B.Niktha	ECE	IV B.Tech Student	B.Niktha
7	M.Priyanka	CSE	IV B.Tech Student	M.Priyanka
8	V.Swathi	CIVIL	IV B.Tech Student	V.Swathi

Dt: 24.08.2018



S.M.Rahaman  
CONVENOR, SGRC



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Dt: 22.10.2018

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **26.10.2018 (FRIDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

#### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **26.10.2018 (FRIDAY)**

Dt: 22.10.2018



  
CONVENER, SGRC





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Dt: 26.10.2018

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **26.10.2018 (FRIDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.


1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: Dt: 26.10.2018



  
CONVENER, SGRC





## Dr. Lankapalli Bullaya College of Engineering (for Women)

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E-mail : lbcenggprincipal@gmail.com Website : www.bullayacollege.info

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 26.10.2018 (FRIDAY)

#### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice-Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	V.Sailusha	EEE	IV B.Tech Student	
6	B.Niktha	ECE	IV B.Tech Student	
7	M.Priyanka	CSE	IV B.Tech Student	
8	V.Swathi	CIVIL	IV B.Tech Student	

Dt: 26.10.2018



CONVENER, SGRC



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Dt: 18.03.2019

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **22.03.2019 (FRIDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

#### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **22.03.2019 (FRIDAY)**

Dt : 18.03.2019



  
CONVENER, SGRC



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Dt: 22.03.2019

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **22.03.2019 (FRIDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 22.03.2019



  
CONVENER, SGRC





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### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 22.03.2019 (FRIDAY)

#### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice-Principal	Convenor	
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	
5	V.Sailusha	EEE	IV B.Tech Student	
6	B.Niktha	ECE	IV B.Tech Student	
7	M.Priyanka	CSE	IV B.Tech Student	
8	V.Swathi	CIVIL	IV B.Tech Student	

Dt: 22.03.2019



CONVENOR, SGRC



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Dt: 27.5.2019

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING NOTICE

A meeting of the Student Grievance Redressal Committee is convened on **31.5.2019 (FRIDAY)** at Principals Room at 10:00 AM to discuss the following Agenda:

#### AGENDA OF THE MEETING:

1. To enquire about any Student Grievances received from the Students.
2. To discuss the Student Grievances received and then to initiate measures for their immediate redressal.
3. To encourage Committee Members to work effectively in ensuring that Student Grievances are redressed on a priority basis.

All the committee members are informed to attend the meeting on **31.5.2019 (FRIDAY)**

Dt: 27.5.2019



  
CONVENER, SGRC



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Dt: 31.5.2019

### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC

#### MINUTES OF MEETING

A meeting of the Student Grievance Redressal Committee was held in the Principals Room on **31.5.2019 (FRIDAY)** at 10:00AM.

The College Principal who is also the Convener welcomed all the members and invited suggestions for the successful functioning of the Student Grievance Redressal Committee.

1. The Convener welcomed all the members and enquired about any incidents of Student Grievances from the Committee members. The Committee Members replied in the negative.
2. The Convenor stressed the need for rapid receipt and effective Grievance Redressal.

The Committee members under the guidance of the Convenor discussed the issues outlined in the Agenda and resolved the following:

1. To ensure the effectiveness of SGRC by reminding students regarding existence of Student Grievance Redressal mechanism.
2. To utilize the services of the Student Grievance Redressal Committee Members for immediate reporting to initiate necessary corrective action.
3. To continue to periodically review, report and take necessary remedial action either at Department level for Minor Grievances and College level for Major Grievances..

Dt: 31.5.2019



  
CONVENER, SGRC





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### STUDENT GRIEVANCE REDRESSAL COMMITTEE\_SGRC MEETING HELD ON 31.5.2019 (FRIDAY)

#### Attendance Sheet:

S No	Name of the Member	Designation	Role/Position	Signature
1	Mr.S.M.Rahaman	Vice-Principal	Convenor	S m r a h a m a n
2	Dr.D.Madhavi	HOD of CSE	Faculty Member	D
3	Dr.V.Radha Devi	Associate Professor	Faculty Member	V. Radha Devi
4	Dr.B.Rama Rao	Associate Professor	Faculty Member	B. Rama Rao
5	V.Sailusha	EEE	IV B.Tech Student	V. Sailusha
6	B.Niktha	ECE	IV B.Tech Student	B. Niktha
7	M.Priyanka	CSE	IV B.Tech Student	M. Priyanka
8	V.Swathi	CIVIL	IV B.Tech Student	Swathi

Dt: 31.5.2019



S m r a h a m a n  
CONVENOR, SGRC