



# **Dr. LANKAPALLI BULLAYYA COLLEGE OF ENGINEERING**

**The Society For Collegiate Education**  
**Affiliated to Andhra University, Approved by AICTE**  
**# 52-14-75, Resapuvanipalem, Visakhapatnam - 530 013.**  
**Ph : Off : 0891-2703293, 2703296**  
**Email : principal@lbce.edu.in Website : www.lbce.edu.in**

Date:27-06-2023

## **Internal Quality Assurance Cell**

### **IQAC Meeting Notice July 2023**

A meeting of IQAC Committee is convened on 04th July 2023 at 10:00 AM at Seminar Hall-1in BLOCK-7 to discuss the following agenda.

1. Discussion on the preparation of Lesson plans, Question banks by the faculty.
2. Discussion on applying NAAC accreditation in the year of 2024.
3. Discussion on Mentoring by Faculty
4. Discussion on conduct of Field visits to the students
5. Discussion on participation of faculty in Faculty Development Programs.
6. Discussion on IEEE Student Branch.
7. Discussion on Engineers Day Celebrations.
8. Discussion on Add-on-course

All the members of IQAC are requested to attend the meeting and share their expertise.

  
IQAC Chairperson

To  
Circulation among the IQAC Committee Members

**PRINCIPAL**  
**Dr. Lankapalli Bullayya College of Engineering**  
**Door No. 52-14-75, Resapuvanipalem**  
**Visakhapatnam-530013**  
**Andhra Pradesh**



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## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting dated 04-07-2023

The Meeting of IQAC committee was held on 04<sup>th</sup> July 2023 at 10:00 AM at Seminar Hall-1 in BLOCK-7.

Prof.J.Babu,IQAC Co-Ordinator has welcomed all the members to the meeting at 10:00 AM.Before proceeding to the agenda,the IQAC Co-Ordinator introduced all the members and placed the following agenda of items for discussion,ratification/approval and suggestions. IQAC Co-ordinator has requested the IQAC chairman to proceed the meeting as per the agenda.

1. Dr D Deepak Chowdary, IQAC chairman has infomed HODs to take necessary action for preparation of Time tables of all the classes, lesson plans, question banks of all the courses of the first semester of 2023-2024 Academic Year. HODs are further advised to prepare a calendar with curricular, co-curricular activities.
2. After discussion with all IQAC committee members, it is decided to apply for NAAC accreditation in the year of 2024. IQAC chairman has informed all HoDs to start the collection of required data and evidences.
3. IQAC Co-Ordinator requested HODs to discuss about Mentoring duties executed by the respective faculty members.
4. IQAC chairman has suggested all the departments to conduct Field visits to the students of concerned departments to meet industry requirements.
5. IQAC Chairman has informed the HODs to take necessary steps to for participation of faculty members in Faculty Development Programs in the latest technical areas.
6. IQAC chairman has suggested to all the departments to plan for a Student Branch.
7. IQAC chairman has suggested all the departments to celebrate Engineers day.
8. IQAC Chairman has informed all the department HODs to conduct Add-on-course during the current academic year 2023-2024

  
IQAC Chairperson

PRINCIPAL  
Dr. Lankapalli Bullayya College of Engineering  
Door No. 52-14-75, Resapuvanipalem  
Visakhapatnam-530013  
Andhra Pradesh

### Resolutions:

1. It is resolved to prepare the Time tables of all the classes, lesson plans, question banks of all the courses of the first semester of 2023-2024 Academic Year. It is resolved to prepare a calendar with curricular, co-curricular activities.
2. It is resolved to apply for NAAC accreditation in the year of 2024. It is resolved to start the collection of required data and evidences.
3. Resolved to allocate the students to different faculty members by HODs at the start of the academic year and guide the students regularly.
4. It is resolved to conduct Field visits to the students of concerned departments to meet industry requirements.
5. It is resolved to take necessary steps for participation of faculty members in Faculty Development Programs in the latest technical areas.
6. It is resolved to take necessary steps for planning a Student Branch
7. It is resolved to Celebrate Engineers day.
8. It is resolved to conduct One Week Value Added Course on Sketchup by the Department of Civil Engineering.

  
Chairperson IQAC

**PRINCIPAL**  
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### Internal Quality Assurance Cell (IQAC)

### IQAC Committee Meeting Attendance (04-07-2023)

S.No	Name of the Member	Designation	Position in IQAC	Signature
1	Dr.D.Deepak Chowdary	Principal	Chairperson	
2	Dr.J.Babu	Professor	Co-ordinator	
3	Sri A.V.R.K.Kumar	Management Committee Member	Member -Management	
4	Mrs Lakshmi Mukkavilli	MD, Patra India BPO Services Pvt Ltd	Member- Industry	
5	Mrs S.Srilatha	Lecturer	Member-Parent	
6	Ms.M.Vijaya	Software Engineer	Member- Alumni	
7	Mr.D.Hemanth Kumar Chowdari	Student	Member -Student	
8	Mr.M.Murali Raghav	Student	Member -Student	
9	Dr D.Raj Kishore	R&D Co-Ordinator	Member -Administration	
10	Mrs S.Siva Jyothi	NSS Officer	Member -Administration	
11	Mrs.M.Uma Rani	Office Superintendent	Member- Administration	
12	Dr G.Tirupati Naidu	HOD Civil Engg	Member- Administration	
13	Dr D.Madhavi	HOD CSE	Member- Administration	
14	Dr.Solomon JV Gotham	HOD ECE	Member- Administration	
15	Dr G.Anand	HOD EEE	Member- Administration	
16	Dr V.Radha Devi	HOD S&H	Member- Administration	

IQAC Chairperson

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## Action Taken Report (July 2023 to October(9<sup>th</sup>)2023)

S. No	Agenda Point	Action Taken
1	Preparation of Lesson plans, Question banks by the faculty	Prepared the Time tables of all the classes, lesson plans, question banks of all the courses of the first semester of 2022-2023 Academic Year
2	Applying NAAC accreditation	NAAC Co-ordinators started the collection of required data and evidences and shared with IQAC.
3	Mentoring by Faculty	HODs allocated the students to different faculty members
4	Field Visits	Department of Civil Engineering conducted Industrial Visit to POLAVARAM on 02-09-2023.
5	Faculty Development Programs	One-week online Faculty Development Program on "Innovations and advance learning in Civil Engineering" was organised by Department of Civil Engineering from 17 <sup>th</sup> to 22 <sup>nd</sup> August, 2023.
6	IEEE Student Branch	Dr L B College of Engineering IEEE student branch was started by Department of ECE with 50 students members on 18 <sup>th</sup> August 2023.
7	Engineers Day Celebrations	Department of Civil Engineering celebrated 56th Engineers' Day on 15-09-2023 by conducting Session on "Campus to career opportunities".
8	Add-on-course	One Week Value Added Course conducted on Sketchup by the Department of Civil Engineering from 09-10-2023 to 13-10-2023

  
IQAC Chairperson

PRINCIPAL

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Date: 4-10-2023

## Internal Quality Assurance Cell (IQAC)

### IQAC Meeting Notice

October 2023

A meeting of IQAC Committee is convened on 10th october 2023 at 10:00 AM at Seminar Hall-1 in BLOCK-7 to discuss the following agenda.

1. Discussion on the Syllabus completion.
2. Discussion on NAAC works
3. Discussion on Guest Lecture.
4. Discussion on Workshop
5. Discussion on Technical talk
6. Discussion on International day for Rural Women
7. Discussion on Add-on-course

All the members of IQAC are requested to attend the meeting and share their expertise.

To  
Circulation among the IQAC Committee Members

  
Chairperson IQAC

**PRINCIPAL**  
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**Internal Quality Assurance Cell (IQAC)**

### **Minutes of IQAC Meeting dated 10-10-2023**

The Meeting of IQAC committee held on 10<sup>th</sup> October 2023 at 10:00 AM at SeminarHall-1 in BLOCK-7.

Dr.J.BABU, IQAC Co-Ordinator has welcomed all the members to the meeting at 10:00 AM. Before proceeding to the agenda, the IQAC Co-Ordinator introduced all the members and placed the following agenda of items for discussion, ratification/approval and suggestions.

1. IQAC chairman has informed all the departments faculty members to complete the syllabus in their respective subjects.
2. After discussion with all IQAC committee members, IQAC chairman has discussed about status of NAAC Work with all HoDs in department wise.
3. IQAC Chairman has informed all the department HODs to conduct Guest Lectures during the current academic year 2023-2024.
4. IQAC chairman suggested to conduct an Workshops,
5. IQAC chairman has informed all the departments faculty members to plan for a Technical talk.
6. IQAC chairman suggested to conduct International day for Rural Women
7. IQAC Chairman has informed all the department HODs to conduct Add-on-course during the current academic year 2023-2024

  
Chairperson IQAC

**PRINCIPAL**

**Dr. Lankapalli Bullayya College of Engineering,**

**Door No. 52-14-75, Resapuvanipalem**

**Visakhapatnam-530013**

**Andhra Pradesh**

## Resolutions:

1. Resolved to complete the syllabus for III B.Tech & IVth B.Tech . HODs are informed to put the efforts in completing 100% syllabus as per time tables.
2. It is resolved to collect the status of NAAC work from each department from Dept Hods.
3. It is resolved to conduct the Guest Lectures during the current academic year 2023-20234.
4. It is resolved to conduct the workshop by the Department of civil Engineering on FSAI
5. It is resolved to conduct the technical talk by IEEE Student Branch
6. It is resolved to conduct International day for Rural Women
7. It is resolved to conduct Two Week Value Added Course on Introduction to Thermal Prime Movers by the Department of Electrical Engineering.

  
Chairperson IQAC

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### Internal Quality Assurance Cell (IQAC)

### IQAC Committee Meeting Attendance (10-10-2023)

S.No	Name of the Member	Designation	Position in IQAC	Signature
1	Dr.D.Deepak Chowdary	Principal	Chairperson	
2	Dr.J.Babu	Professor	Co-ordinator	
3	Sri A.V.R.K.Kumar	Management Committee Member	Member –Management	
4	Mrs Lakshmi Mukkavilli	MD, Patra India BPO Services Pvt Ltd	Member- Industry	
5	Mrs S.Srilatha	Lecturer	Member–Parent	
6	Ms.M.Vijaya	Software Engineer	Member- Alumni	
7	Mr.D.Hemanth Kumar Chowdari	Student	Member –Student	
8	Mr.M.Murali Raghav	Student	Member –Student	
9	Dr D.Raj Kishore	R&D Co-Ordinator	Member -Administration	
10	Mrs S.Siva Jyothi	NSS Officer	Member -Administration	
11	Mrs.M.Uma Rani	Office Superintendent	Member- Administration	
12	Dr G.Tirupati Naidu	HOD Civil Engg	Member- Administration	
13	Dr D.Madhavi	HOD CSE	Member- Administration	
14	Dr.Solomon JV Gotham	HOD ECE	Member- Administration	
15	Dr G.Anand	HOD EEE	Member- Administration	
16	Dr V.Radha Devi	HOD S&H	Member- Administration	

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### Action Taken Report of IQAC Meeting held in October 2023

(October 2023-December 2023 )

S No	Agenda Point	Action Taken
1	Syllabus completion	HODs are informed to put the efforts in completing 100% syllabus as per time tables.
2	NAAC works	NAAC work from each department has been collected from Dept Hods.
3	Research Contribution of the faculty	R&D Cell Convenor to take necessary measures to improve the publications from faculty and students.
4	Discussion on Guest Lectures	Seminar will conduct on Fly Ash Based Self Compacting concrete by Mr.Kalidas sir in the month of sempoetmber by the Department of civil enginerring
5	Industrial visit	It is resolved to plan to organize a industrial visit to All India Radio (AIR) on 16 <sup>th</sup> Dec 2022 by the ECE Department.
6	International day for Rural Women	International day for Rural Women conducted by women empowerment cell in coordination with Department of Civil engineering on 16 <sup>th</sup> October 2023
7	Add-on-course	Conducted Two Week Value Added Course on Introduction to Thermal Prime Movers by the Department of Electrical Engineering from 20-11-2023 to 02-12-2023.

  
Chairperson IQAC

PRINCIPAL

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Date:27-12-2023

### **Internal Quality Assurance Cell (IQAC)**

#### **IQAC Meeting Notice January 2024**

A meeting of IQAC Committee is convened on 2nd January 2024 at 10:00 AM at Seminar Hall-1in BLOCK-7 to discuss the following agenda.

1. Discussion on the Even semester class work.
2. Discussion on the Guest Lecture.
3. Discussion on Campus Recruitment Classes
4. Discussion on Tech fest.
5. Discussion on Model Expo.
6. Discussion on SSR Submission
7. Discussion on Add-on-course

All the members of IQAC are requested to attend the meeting and share their expertise.

To  
Circulation among the IQAC Committee Members

  
Chairperson IQAC

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### Internal Quality Assurance Cell (IQAC)

#### Minutes of IQAC Meeting dated 02-01-2024

The Meeting of IQAC committee held on 02<sup>nd</sup> January 2024 at 10:00 AM at SeminarHall-1in BLOCK-7.

Dr.J.Babu, IQAC Co-Ordinator has welcomed all the members to the meeting at 10:00 AM. Before proceeding to the agenda, the IQAC Co-Ordinator introduced all the members and placed the following agenda of items for discussion, ratification/approval and suggestions.

1. IQAC chairman has informed all the departments faculty members to prepare the course plans, Question banks for Second semester class work.
2. IQAC chairman has suggested all the departments to conduct guest Lectures to the students.
3. IQAC chairman has suggested to conduct Campus Recruitment classes for IVth Btech student under Skill Development Centre.
4. IQAC chairman has informed all the Department Hods to conduct the Tech fest for Silver Jubilee Celebrations.
5. IQAC chairman has suggested all the departments to conduct Model Expo.
6. IQAC chairman has informed all the department Hods about the submission of NAAC SSR in the month of March 2024
7. IQAC Chairman has informed all the department HODs to conduct Add-on-course during the current academic year 2023-2024

  
Chairperson IQAC

**PRINCIPAL**  
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## Resolutions:

1. Resolved to commence the class work for III B.Tech & IVth B.Tech as per Andhra university schedule . HODs are informed to put the time tables in class rooms and labs and also prepare the academic calendar for all years with extra and co curricular activities.
2. Resolved to conduct the Guest Lectures for the IIIrd Btech of all branches.
3. It is resolved to conduct Campus Recruitment classes for IVth Btech student under Skill Development Centre.
4. It is Resolved to conduct the Tech fest by conducting various events like Technical quiz, Power Point Presentation, Poster Presentation.
5. It is resolved that all Department HODs planned to organize Model Expo.
6. It is resolved to submit NAAC SSR in the Month of March 2024.
7. It is resolved to conduct one Week Value Added Course on Mastering C++ by the Department of Computer science engineering.

  
Chairperson IQAC

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### Internal Quality Assurance Cell (IQAC)

### IQAC Committee Meeting Attendance

(04-07-2023)

S.No	Name of the Member	Designation	Position in IQAC	Signature
1	Dr.D.Deepak Chowdary	Principal	Chairperson	
2	Dr.J.Babu	Professor	Co-ordinator	
3	Sri A.V.R.K.Kumar	Management Committee Member	Member –Management	
4	Mrs Lakshmi Mukkavilli	MD, Patra India BPO Services Pvt Ltd	Member- Industry	
5	Mrs.S.Srilatha	Lecturer	Member–Parent	
6	Ms.M.Vijaya	Software Engineer	Member- Alumni	
7	Mr.D.Hemanth Kumar Chowdari	Student	Member –Student	
8	Mr.M.Murali Raghav	Student	Member –Student	
9	Dr D.Raj Kishore	R&D Co-Ordinator	Member -Administration	
10	Mrs.S.Siva Jyothi	NSS Officer	Member -Administration	
11	Mrs.M.Uma Rani	Office Superintendent	Member- Administration	
12	Dr. G.Tirupati Naidu	HOD Civil Engg	Member- Administration	
13	Dr.D.Madhavi	HOD CSE	Member- Administration	
14	Dr.Solomon JV Gotham	HOD ECE	Member- Administration	
15	Dr.G.Anand	HOD EEE	Member- Administration	
16	Dr. V.Radha Devi	HOD S&H	Member- Administration	

IQAC Chairperson

**PRINCIPAL**  
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## Action Taken Report of IQAC Meeting held in January 2024

(January 2024-March 2024 )

S No	Agenda Point	Action Taken
1	Discussion on the . Even semester class work .	HODs are informed to circulate the time tables in class rooms and labs and also prepare the academic calendar for all years with extra and co curricular activities.
2	Discussion on the Guest Lecture	Department of EEE had organised a Guest lecture on "GREEN HYDROGEN" by Mr.Stephen Peters, Senior Energy Specialist, Asian Development Bank on 12 th Feb, 2024.
3	Campus Recruitment classes	Time tables prepared for Campus Recruitment classes for IVth Btech student under Skill Development Centre.
4	Tech Fest	Conducted Tech Fest-2k24 by all Departments on 04-01-2024
5	Model Expo	Engineering Department conducted Model Expo on 27-01-2024
6	NAAC SSR Submission	NAAC SSR has been submitted on 27-02-2024
7	Add-on-course	Conducted one Week Value Added Course on Mastering C++ by the Department of Computer science engineering from 16-02-2024 to 22-02-2024.

  
Chairperson IQAC

PRINCIPAL

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### **Internal Quality Assurance Cell (IQAC)**

#### **IQAC Meeting Notice**

**April 2024**

A meeting of IQAC Committee is convened on 3rd April 2024 at 10:00 AM at Seminar Hall-1 in BLOCK-7 to discuss the following agenda.

1. Discussion on the Semester End Exams.
2. Discussion on NAAC Inspection.
3. Discussion on the Internships.
4. Discussion on Add-on-course.
5. Discussion on International Girls in ICT Day

All the members of IQAC are requested to attend the meeting and share their expertise.

  
**Chairperson IQA**

To  
Circulation among the IQAC Committee Members

**PRINCIPAL**  
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### Minutes of IQAC Meeting dated 03-04-2024

The Meeting of IQAC committee held on 03<sup>rd</sup> April 2024 at 10:00 AM at SeminarHall-1in BLOCK-7.

Mr.J.Babu,IQAC Co-Ordinator has welcomed all the members to the meeting at 10:00 AM.Before proceeding to the agenda,the IQAC Co-Ordinator introduced all the members and placed the following agenda of items for discussion,ratification/approval and suggestions.

1. IQAC chairman has informed all the departments faculty members to complete the syllabus in their respective subjects for the semester end exams.
2. IQAC chairman has discussed about the status of department wise NAAC Files with all HoDs in the presence of all IQAC committee members. Informed them to complete the work at the earliest.
3. IQAC chairman has informed all the departments HODs to plan for Internships of students with L& T EduTech College to Connect.
4. IQAC Chairman has informed all the department HODs to conduct Add-on-course during the current academic year 2023-2024
5. IQAC Chairman has informed all the department HODs to organize International Girls in ICT Day

  
Chairperson IQAC

PRINCIPAL

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### Resolutions:

1. Resolved to complete the syllabus for III B.Tech & IVth B.Tech . HODs are informed to put the efforts in completing 100% syllabus as per time tables.
2. Resolved to complete the NAAC files work by the end of June June 2024.
3. Resolved to conduct the Internships for the III B.Tech of all branches with L&T EduTech College to Connect.
4. It is resolved to conduct One Week Value Added Course on One-week Value Added program on PCB Designing by the Department of Electrical and Communication Engineering.
5. It is resolved to organize International Girls in ICT Day by Women Empowerment Cell in coordination with Department of Computer Science Engineering.

  
Chairperson IQAC

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### Internal Quality Assurance Cell (IQAC) IQAC Committee Meeting Attendance (03-04-2024)

S.No	Name of the Member	Designation	Position in IQAC	Signature
1	Dr.D.Deepak Chowdary	Principal	Chairperson	
2	Dr.J.Babu	Professor	Co-ordinator	
3	Sri A.V.R.K.Kumar	Management Committee Member	Member –Management	
4	Mrs Lakshmi Mukkavilli	MD, Patra India BPO Services Pvt Ltd	Member- Industry	
5	Mrs S.Srilatha	Lecturer	Member–Parent	
6	Ms.M.Vijaya	Software Engineer	Member- Alumni	
7	Mr.D.Hemanth Kumar Chowdari	Student	Member –Student	
8	Mr.M.Murali Raghav	Student	Member –Student	
9	Dr D.Raj Kishore	R&D Co-Ordinator	Member -Administration	
10	Mrs S.Siva Jyothi	NSS Officer	Member -Administration	
11	Mrs.M.Uma Rani	Office Superintendent	Member- Administration	
12	Dr G.Tirupati Naidu	HOD Civil Engg	Member- Administration	
13	Dr D.Madhavi	HOD CSE	Member- Administration	
14	Dr.Solomon JV Gotham	HOD ECE	Member- Administration	
15	Dr G.Anand	HOD EEE	Member- Administration	
16	Dr V.Radha Devi	HOD S&H	Member- Administration	

IQAC Chairperson  
PRINCIPAL  
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## Dr. LANKAPALLI BULLAYYA COLLEGE OF ENGINEERING

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### Action Taken Report of IQAC Meeting held in April 2024

(April 2024-July 2024 )

S No	Agenda Point	Action Taken
1	Discussion on the Semester End Exams.	HODs are informed to put the efforts in completing 100% syllabus as per time tables.
2	Discussion on NAAC works	Status of NAAC Files work from each department has been collected from Dept Hods.
3.	Discussion on Internships	Internships for the III B.Tech of all branches has been started on 10-06-2024 with L&T EduTech College to Connect.
4.	Add-on-course	conduct One Week Value Added Course on One-week Value Added program on PCB Designing by the Department of Electrical and Communication Engineering by 13-05-2024 17-05-2024
5.	International Girls in ICT Day	Organized International Girls in ICT Day 25 <sup>th</sup> April 2024 by Women Empowerment Cell in coordination with Department of Computer Science Engineering.

  
Chairperson IQAC

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